

MICHIGAN

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

FEDERAL POST CARD APPLICATION

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)										
APPLICATION FOR STATE OF _____					COUNTY OF _____		CITY OR TOWNSHIP OF _____ §			
I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.										
1. APPLICANT INFORMATION (See instruction 1.)					6. POLITICAL PARTY AFFILIATION (This information is required by most states to send you a ballot for primary elections. See Instructions.)					
a. TYPED OR PRINTED NAME (Last, First, Middle Initial)					b. SEX c. RACE					
d. DATE OF BIRTH		e. SOCIAL SECURITY NUMBER			f. OTHER IDENTIFICATION NO. (passport, ID card)					
M	M	D	D	Y	Y					
2. I LAST VOTED or PLACE OF LAST REGISTRATION (Do not leave this section blank. See instructions.)										
a. YEAR		b. COUNTY, CITY, OR TOWNSHIP		c. STATE		d. VOTER REGISTRATION NO. (if known)				
				A						
3. VOTING RESIDENCE (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.)					a. LAST DATE OF RESIDENCY					
					M M D D Y Y					
b. NUMBER AND STREET (Do not use Post Office Box)					D					
c. CITY, TOWN OR VILLAGE					B					
e. COUNTY OR PARISH					f. ZIP CODE (9 -digit, if known)					
4. MAIL ABSENTEE BALLOT TO: (Mailing address where you want the ballot to be sent.)					e. I am a U.S. citizen, eligible to vote in the above jurisdiction, and subscribed to any required state/local oath or statement.					
					f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated.					
					g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.					
					h. The information on this form is true and complete.					
					i. SIGNATURE OF APPLICANT					
					E					
					j. DATE					
					M M D D Y Y					
5. YOUR FAX NUMBER (If this application is faxed, include all international prefixes. See instructions.)					9. WITNESS/NOTARY ADDRESS AND SIGNATURE (If required by state law)					
					F					
					DATE SIGNED					
					M M D D Y Y					

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

Application Instructions

Circled letters on the form above correspond to the instructions below. **You must complete all shaded areas.**

A. Do not leave blank. Enter "N/A" if not applicable or if you are a first time voter.

B. Provide the complete street address of your Michigan voting residence. A post office box is not sufficient. If your address includes a rural route number, describe its location. For example: "on Highway _____, 2 miles past Highway _____, across the street from the _____ gas station." This address must be different from

the one provided in Item 4 and must be within the city or township where you claim legal voting residence.

C. Print the complete address where you want your ballot sent - usually your current mailing address. It must be different from the address you provided in Item 3.

D. Check ONE box.

E. The applicant must sign and date the FPCA for it to be processed by the local election official.

F. If you are a civilian outside the U.S. and you want to obtain an absentee ballot, a notary public, commissioned officer, consular officer, or other authorized person must complete this section.

I. UNIFORMED SERVICES

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Michigan and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

B. When To Do It

You may use a single FPCA to request ballots for a primary election and the following general election in a calendar year. Instructions for state and Federal elections follow. You must submit a separate FPCA for each village or school election.

(1) **To register and/or request an absentee ballot**, send a completed FPCA to the city or township clerk so that it arrives not earlier than 75 days before the election and not later than the Saturday before the election.

(2) Return your voted ballot to the city or township clerk so it arrives before the close of polls on election day.

Local election officials mail absentee ballots 45 days before the primary and general elections.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instruction in Chapter 2, page 12.

C. Oath/Witness Requirements

No registration or voting materials are sworn or witnessed.

D. Electronic Transmission of FPCAs and Ballots

- Michigan allows you to send the FPCA for registration and absentee ballot by fax. After faxing, submit the FPCA by mail.
- Michigan does not allow you to receive the blank ballot by fax.
- Michigan does not allow you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. Use only the following numbers:

DSN 223-5527

(703) 693-5527

1-800-368-8683

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

II. CIVILIANS OUTSIDE U.S.

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Michigan and overseas electors. The term “overseas elector” means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Michigan.

- civilian employees of the U.S. Armed Forces or merchant marine and their spouses and dependents absent from their city or township (for local, state and Federal office ballots)
- Michigan residents temporarily residing outside the U.S., and their spouses and dependents (for local, state and Federal office ballots)
- overseas electors (for local, state and Federal office ballots)

B. When To Do It

You may use a single FPCA to request ballots for a primary election and the following general election in a calendar year. Instructions for state and Federal elections follow. You must submit a separate FPCA for each village or school election.

(1) To register and/or request an absentee ballot, send a completed FPCA to the city or township clerk so that it arrives not earlier than 75 days before the election and not later than the Saturday before the election.

(2) Return your voted ballot to the city or township clerk so it arrives before the close of polls on election day.

Local election officials mail absentee ballots 45 days before the primary and general elections.

If you have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instructions in Chapter 2, page 12.

C. Oath/Witness Requirements

If you are a civilian employee of the Armed Forces or merchant marine, or the spouse or dependent of such a person, the FPCA you use to register and/or to request an absentee ballot is not sworn to or witnessed, if you send it from outside the U.S. (including APO, FPO and U.S. State Department addresses).

If you are a Michigan resident temporarily residing outside the U.S. and unaffiliated with the U.S. Federal Government, or if you are an overseas elector, the FPCA you use to register and request absentee ballots or to request absentee ballots only must be sworn to before an official authorized to administer oaths. An FPCA you use *only* to register is not sworn to or witnessed.

D. Electronic Transmission of FPCAs and Ballots

- Michigan allows you to send the FPCA for registration and absentee ballot by fax. After faxing, submit the FPCA by mail.
- Michigan does not allow you to receive the blank ballot by fax.
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Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

A. Bars to Registration and Voting

A person may not register or vote while serving a prison sentence.

B. Cancellation of Registration

Registration is permanent unless you move to a different city or township in Michigan. After moving to a different city or township, a new registration must be submitted.

C. Action on Registration Requests

A voter identification card is sent.

D. Action If Registration Is Denied

Denial of registration may be appealed. Consult a legal assistance officer or civilian counsel.

E. Where To Send It

Mail the FPCA to the City or Township Clerk in the city or township of your voting residence. For a village election, submit a separate FPCA to the Village Clerk. For a school election, submit a separate FPCA to the Secretary of the School Board. A partial list of major cities follows:

City or Town	Zip Code
Ann Arbor	48107-8647
Bay City	48708-5866
Dearborn	48126-3586
Dearborn Heights	48127-3294
Detroit	48226-3413
East Lansing	48823-3388
Farmington Hills	48336-1165
Flint	48502-1416
Grand Rapids	49503-2281
Kalamazoo	49007-4796
Lansing	48933-1694
Lincoln Park	48146-2380
Livonia	48154-3097
Pontiac	48342-2271
Roseville	48066-0290
Royal Oak	48068-0064
Saginaw	48601-2599
St. Clair Shores	48081-9971
Southfield	48037-2055
Sterling Heights	48311-8009
Taylor	48180-4117
Troy	48084-5285
Warren	48093-6726
Westland	48185-2298

If you are unable to determine the address of your city or township clerk, send the FPCA to the county clerk at your county courthouse (see listing below). NOTE: If you send the FPCA to the county clerk, it will take a longer period of time for you to receive an absentee ballot.

County	Mailing Address	Zip Code
Alcona	Harrisville	48740-0308
Alger	Munising	49862-1196
Allegan	Allegan	49010-1350
Alpena	Alpena	49707-2488
Antrim	Bellaire	49615-0520
Arenac	Standish	48658-0747
Baraga	L'Anse	49946-1085
Barry	Hastings	49058-0220
Bay	Bay City	48708-5994
Benzie	Beulah	49617-0398
Berrien	St. Joseph	49085-1198
Branch	Coldwater	49036-1990
Calhoun	Marshall	49068-1585
Cass	Cassopolis	49031-0355

County	Mailing Address	Zip Code
Charlevoix	Charlevoix	49720-1397
Cheboygan	Cheboygan	49721-0070
Chippewa	Sault Ste. Marie	49783-2194
Clare	Harrison	48625-0438
Clinton	St. Johns	48879-0069
Crawford	Grayling	49738-1798
Delta	Escanaba	49829-4057
Dickinson	Iron Mountain	49801-0609
Eaton	Charlotte	48813-1095
Emmet	Petoskey	49770-2444
Genesee	Flint	48502-1571
Gladwin	Gladwin	49624-2088
Gogebic	Bessemer	49911-1052
Grand Traverse	Traverse City	49684-2577
Gratiot	Ithaca	48847-0437
Hillsdale	Hillsdale	49242-1698
Houghton	Houghton	49931-2099
Huron	Bad Axe	48413-1386
Ingham	Mason	48854-0179
Ionia	Ionia	48846-1697
Iosco	Tawas City	48764-0838
Iron	Crystal Falls	49920-1495
Isabella	Mt. Pleasant	48858-2393
Jackson	Jackson	49201-1315
Kalamazoo	Kalamazoo	49007-3777
Kalkaska	Kalkaska	49646-0010
Kent	Grand Rapids	49503-2288
Keweenaw	Eagle River	49924-0007
Lake	Baldwin	49304-0902
Lapeer	Lapeer	48446-2298
Leelanau	Leland	49654-0467
Lenawee	Adrian	49221-2198
Livingston	Howell	48843-2399
Luce	Newberry	49868-1299

County	Mailing Address	Zip Code
Mackinac	St. Ignace	49781-1491
Macomb	Mt. Clemens	48043-5661
Manistee	Manistee	49660-1606
Marquette	Marquette	49855-4782
Mason	Ludington	49431-2121
Mecosta	Big Rapids	49307-1849
Menominee	Menominee	49858-3000
Midland	Midland	48640-5194
Missaukee	Lake City	49651-0800
Monroe	Monroe	48161-2185
Montcalm	Stanton	48888-0368
Montmorency	Atlanta	49709-0415
Muskegon	Muskegon	49442-3378
Newaygo	White Cloud	49349-0885
Oakland	Pontiac	48341-0413
Oceana	Hart	49420-0153
Ogemaw	West Branch	48661-1215
Ontonagon	Ontonagon	49953-1492
Osceola	Reed City	49677-1149
Oscoda	Mio	48647-0399
Otsego	Gaylord	49735-1393
Ottawa	Grand Haven	49417-1494
Presque Isle	Rogers City	49779-0110
Roscommon	Roscommon	48653-0098
Saginaw	Saginaw	48602-2086
St. Clair	Port Huron	48060-4082
St. Joseph	Centreville	49032-0189
Sanilac	Sandusky	48471-1094
Schoolcraft	Manistique	49854-1487
Shiawassee	Corunna	48817-1491
Tuscola	Caro	48723-1592
Van Buren	Paw Paw	49079-1496
Washtenaw	Ann Arbor	48107-8645
Wayne	Detroit	48226-3463
Wexford	Cadillac	49601-1905

“Voting Is Another Way Of Protecting Your Country”

by Laurie Marie Johnson, Clarkston, Michigan